

**Community HS District 99 South
Fine Arts Department - Marching Mustangs**

Request for Excused Absence

NAME _____ PHONE _____

SECTION _____ DATE (S) TO BE EXCUSED _____

DATE SUBMITTED: _____

REASON FOR REQUEST:

Student Signature

Parent/Guardian Signature

As a reminder, this request must be given to Mr. Roselieb IN PERSON at least TWO WEEKS in advance and must fall within the following criteria:

Absences and tardies from rehearsals outside of the school day may be excused for the following Situations:

- a. Medical emergency or personal injury (parent/guardian note, physician note and parent phone call required)
- b. Death in family.
- c. Religious Holiday*
- d. Special circumstances (as determined by Director through prior communication with parents)*

*These must be approved by Mr. Roselieb at least TWO WEEKS in advance. Any request not made within two weeks of the date will not be processed.

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(For Office Use Only)

Absence is:

_____ Excused

_____ Unexcused

Unexcused absences may result in disciplinary action, grade reduction, or removal from Marching Band.